



Position Description

College/Division:	College of Arts and Social Sciences
Faculty/School/Centre:	Research School of Social Sciences
Department/Unit:	School of Politics and International Relations
Position Title:	Associate Professor, Political Science and International Relations
Classification:	Academic Level D
Position No:	41587 & 41602
Responsible to:	Head of School

PURPOSE STATEMENT:

A **Level D Academic (Teaching and Research)** is expected to make a significant contribution to all activities of the organisational unit or interdisciplinary area and play a significant role within their profession or discipline. Academics at this level may be appointed in recognition of distinction in their disciplinary area.

KEY ACCOUNTABILITY AREAS:

Position Dimension & Relationships:

The position is an academic (Level D) position in the School of Politics and International Relations. Appointees are expected to participate actively throughout the year in the School's academic life. This includes conducting original research, publishing in leading peer-reviewed venues, applying for grants, engaging in undergraduate, Honours and postgraduate teaching, supervising research students, and fulfilling leadership and administrative duties.

Role Statement:

Specific duties required of a **Level D Academic** may include:

- Conduct high-quality, independent research leading to research publications in high-impact journals and books
- Apply for competitive grant funding.
- Maintain high academic standards and internationally recognized research activities
- Contribute to the School's teaching program at the undergraduate and postgraduate level, and supervise research students at the Honours and Master and PhD levels.
- Course coordination including the development of and responsibility for curriculum/programs of study;
- Provide academic leadership within and for the School, and for the College and University, through team development, mentoring and career development of academic staff and the performance management process as required.
- Provide academic leadership in the national community and demonstrate significant achievement at the international level.
- Outstanding contribution to the profession, participate in community affairs, particularly those related to the discipline, in professional, commercial, and policy sectors, as appropriate
- Outstanding contribution to the profession, and/or discipline;
- high level administrative functions;
- consultation with students;
- marking and assessment;
- attendance at departmental and faculty meetings;
- other duties as allocated by the supervisor or the Vice-Chancellor consistent with the classification of the position.
- Comply with all ANU policies and procedures, and in particular those relating to work health and safety and equal opportunity.

Skill Base

A **Level D Academic** will normally have advanced qualifications and/or recognised significant experience in the relevant discipline area. A position at this level will normally require a doctoral qualification or equivalent accreditation and standing.

In determining experience relative to qualifications, regard shall be had to teaching experience, experience in research, experience outside tertiary education, creative achievement, professional contributions and/or to technical achievement.

In addition there is a requirement for academic excellence that may be evidenced by an outstanding contribution to teaching and/or research and/or the profession.

SELECTION CRITERIA:

1. Ph.D. in political science or international relations or a relevant discipline in the social sciences, supported by an established international reputation.
2. A research agenda that responds to at least one self-identified Global Challenges of 21st century politics
3. Well established track record of internationally recognized research (as evidenced through publication in high-impact journals and books, and other measures of esteem)
4. Demonstrated record of attracting external funding to support the applicant's individual and collaborative research activities is an asset.
5. Demonstrated ability to teach and developed curricula at all levels in international relations and political science, including the use of Learning Management Systems, and the capacity to supervise undergraduate projects and Master and PhD research students.
6. Demonstrated capacity for effective leadership and administration at the School and College level.
7. Demonstrated ability to communicate and interact effectively with a variety of staff and students and the proven ability to promote, develop and maintain strong collaborative relationships both nationally and internationally.
8. Demonstrated ability to foster inclusive, respectful and productive working relationships with staff, students and colleagues at all levels.
9. A demonstrated high level of understanding of equal opportunity principles and a commitment to the application of EO policies in a University context

The ANU conducts background checks on potential employees, and employment in this position is conditional on satisfactory results in accordance with the [Background Checking Procedure](#) which sets out the types of checks required by each type of position.

Supervisor/Delegate Name:	Prof Nicholas Biddle	Date:	August 2024
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References:

[Academic Minimum Standards](#)



Pre-Employment Work Environment Report

Position Details

College/Div/Centre	CASS	Dept/School/Section	SPIR
Position Title	Associate Professor	Classification	Level D
Position No.	41587	Reference No.	

In accordance with the Work Health and Safety Act 2011 (Cth) the University has a primary duty of care, so far as reasonably practicable, to ensure the health and safety of all staff while they are at work in the University.

- This form must be completed by the supervisor of the advertised position and forwarded with the job requisition to Appointments and Promotions Branch, Human Resources Division. Without this form jobs cannot be advertised.
- This form is used to advise potential applicants of work environment and health and safety hazards prior to application.
- Once an applicant has been selected for the position they must familiarise themselves with the University WHS Management System via Handbook guidance <https://services.anu.edu.au/human-resources/health-safety/whs-management-system-handbook>
- The hazards identified below are of generic nature in relation to the position. It is not correlated directly to training required for the specific staff to be engaged. Identification of individual WHS training needs must be in accordance with WHS Local Training Plan and through the WHS induction programs and Performance Development Review Process.
- 'Regular' hazards identified below must be listed as 'Essential' in the Selection Criteria - see 'Employment Medical Procedures' at http://info.anu.edu.au/Policies/_DHR/Procedures/Employment_Medical_Procedures.asp

Potential Hazards

<ul style="list-style-type: none"> • Please indicate whether the duties associated with appointment will result in exposure to any of the following potential hazards, either as a regular or occasional part of the duties. 					
TASK	regular	occasional	TASK	regular	occasional
key boarding	<input checked="" type="checkbox"/>	<input type="checkbox"/>	laboratory work	<input type="checkbox"/>	<input type="checkbox"/>
lifting, manual handling	<input type="checkbox"/>	<input type="checkbox"/>	work at heights	<input type="checkbox"/>	<input type="checkbox"/>
repetitive manual tasks	<input type="checkbox"/>	<input type="checkbox"/>	work in confined spaces	<input type="checkbox"/>	<input type="checkbox"/>
Organizing events	<input type="checkbox"/>	<input checked="" type="checkbox"/>	noise / vibration	<input type="checkbox"/>	<input type="checkbox"/>
fieldwork & travel	<input type="checkbox"/>	<input checked="" type="checkbox"/>	electricity	<input type="checkbox"/>	<input type="checkbox"/>
driving a vehicle	<input type="checkbox"/>	<input type="checkbox"/>			
NON-IONIZING RADIATION			IONIZING RADIATION		
solar	<input type="checkbox"/>	<input type="checkbox"/>	gamma, x-rays	<input type="checkbox"/>	<input type="checkbox"/>
ultraviolet	<input type="checkbox"/>	<input type="checkbox"/>	beta particles	<input type="checkbox"/>	<input type="checkbox"/>
infra red	<input type="checkbox"/>	<input type="checkbox"/>	nuclear particles	<input type="checkbox"/>	<input type="checkbox"/>
laser	<input type="checkbox"/>	<input type="checkbox"/>			
radio frequency	<input type="checkbox"/>	<input type="checkbox"/>			
CHEMICALS			BIOLOGICAL MATERIALS		
hazardous substances	<input type="checkbox"/>	<input type="checkbox"/>	microbiological materials	<input type="checkbox"/>	<input type="checkbox"/>
allergens	<input type="checkbox"/>	<input type="checkbox"/>	potential biological allergens	<input type="checkbox"/>	<input type="checkbox"/>
cytotoxics	<input type="checkbox"/>	<input type="checkbox"/>	laboratory animals or insects	<input type="checkbox"/>	<input type="checkbox"/>
mutagens/teratogens/ carcinogens	<input type="checkbox"/>	<input type="checkbox"/>	clinical specimens, including blood	<input type="checkbox"/>	<input type="checkbox"/>
pesticides / herbicides	<input type="checkbox"/>	<input type="checkbox"/>	genetically-manipulated specimens	<input type="checkbox"/>	<input type="checkbox"/>
			immunisations	<input type="checkbox"/>	<input type="checkbox"/>
OTHER POTENTIAL HAZARDS (please specify):					
Supervisor/Delegate Name:		<i>Prof Nicholas Biddle</i>		Date:	<i>August 2024</i>